Name of the researcher: Curtly Stevens

Name of the municipality: Dawid Kruiper Local Municipality (Note, the Dawid Kruiper LM was formed in 2016 after the merger of Khara Hais Local Municipality and Mier Local Municipality).

Province: Northern Cape

National Treasury classification: B2

Population size: 107 161

Budget: Total operating expenditure for the 2020/2021 financial year has been appropriated at R 819.861million and capital expenditure R 113.937 million (http://dawidkruiper.xyz/wp-content/uploads/2015/03/20202021-Final-Annual-Budget-Document1.pdf) accessed 30 October 2020.

1. **Does the municipality have a functional website? Does the website have a dedicated page for procurement information, which can be accessed without registration?**
   a. Yes, the municipality has a functional website with a dedicated page for procurement information, and this information can be accessed without registration.
   b. Yes, the municipality has a functional website but the website has no procurement information or the municipality has a functional website with a dedicated page for procurement information but registration is required to access this information.
   c. No, the municipality does not have a functional website.

Answer: A
Source: http://dawidkruiper.xyz/ (accessed 28 October 2020).

Comments: As at 28 October 2020, the Municipality had a functional website with a dedicated page for procurement information under the main internet tab 'Bids'. This particular page was accessible without the need to register. All procurement-related information was accessible under one main tab Bids which was further divided into the following sub-tabs: 1. 'Bids available – display all tender

notices'; 2. 'Quotations – advertisements for quotations'; 3. 'Closed Bids – a register/schedule of all bids' and 4. 'Supply Chain Contracts – a register of all awarded tenders'.

2. **Does the municipality publish tender notices?**
    a. Yes, the municipality publishes tender notices and the list of tender notices seems complete.
    b. Yes, the municipality publishes tender notices but the list of tender notices has obvious gaps or the list seems incomplete.
    c. No, there are no tender notices on the municipality's website.

Answer: A
Source: http://dawidkruiper.xyz/tenders/ (accessed 28 October 2020).
Comments: The Municipality published all tender notices under the 'Bids available' tab for the period under review 1 September 2019 – 31 August 2020 - the list seems complete, thus the selection of option A.

3. **Does the municipality publish tender specifications for tender notices on its website, can they be downloaded free of charge?**
    a. Yes, the municipality publishes tender specifications on its website, which are downloadable free of charge.
    b. Yes, the municipality publishes tender specifications, which are downloadable free of charge but only for some tender notices or the municipality publishes tender specifications but it imposes a cost to access the specifications.
    c. No, the municipality does not publish tender specifications.

Answer: A
Source: http://dawidkruiper.xyz/tenders/ (accessed 28 October 2020).
Comments: Under the 'Bid Available' tab, tender specifications for each tender notice was provided. Tender specifications were accessible and downloadable free of charge. See for example, TN028/2020: PROVISION OF ALL LABOUR, MATERIAL, FITTINGS AND EQUIPMENT FOR THE INSTALLATION OF CLEAR VIEW FENCING AT VARIOUS SITES WITHIN THE MUNICIPAL JURISDICTION pages 17-19 available at http://dawidkruiper.xyz/wp-content/uploads/2015/08/20.028-Clear-View-Fencing.pdf (accessed 28 October 2020).

4. **Does the municipality publish the name of companies or individuals who win tenders on its website? Does it do so on time (i.e. within five working days after the award)?**
    a. Yes, the municipality publishes information about who wins tenders within five working days.
    b. Yes, the municipality publishes information about who wins tenders but after five working days or the list of names of companies or individuals who won the tender has obvious gaps or seems incomplete.
    c. No, the municipality does not publish information about who wins tenders.

Answer: B
Source: http://dawidkruiper.xyz/bid-adjudication-reports/ (accessed 28 October 2020).
Comments: For the period under review, the municipality published monthly who won the tenders. See http://dawidkruiper.xyz/bid-adjudication-reports/ Note, as at 28 October 2020, all tender awards for January 2015 - October 2020 were available on the municipality's website, as of 29

September 2020. Further, tenders awarded in August 2020 (last month under review – 12-month cycle) did not appear on the municipality's website, thus the list seems to be incomplete. Finally, tender awards were made available immediately on the municipality's website after it have been approved.

5. **Do tender specifications remain accessible on the website after the contract has been awarded for the duration of the contract?**
    a. Yes, the tender specifications remain accessible on the website after the contract has been awarded for the duration of the contract.
    b. Yes, the tender specifications remain accessible on the website after the contract has been awarded but not for the entire duration of the contract or not all tender specification information remains accessible on the website for the entire duration of the relevant contracts.
    c. No, the tender specifications are removed after the award of the contract or the municipality does not publish tender specifications.

Answer: A
Source: http://dawidkruiper.xyz/wp-content/uploads/2015/08/20.006-Oil-Purification.pdf **(**bid specifications source - see pages 18-20) and the date when the contract was awarded see http://dawidkruiper.xyz/wp-content/uploads/2015/08/Bid-Adjudication-Report-11-May-2020.pdf (accessed 28 October 2020).
Comments: From January 2015 - July 2020 all tender specifications for awarded tenders remained accessible on the municipality's website. See the example above.

6. **Does a municipality publish the price of the contract?**
    a. Yes, the municipality publishes the price of the contract.
    b.   Yes, the municipality publishes the price of the contract but does not seem to publish the price of contracts for all tenders
    c. No, the municipality does not publish the price of the contract.

Answer: B
Source: http://dawidkruiper.xyz/bid-adjudication-reports/ (accessed 28 October 2020).
Comments: As at 28 October 2020, the municipality published the price of certain contracts in its bid adjudication reports, which are released monthly and accessible at http://dawidkruiper.xyz/bid-adjudication-reports/. Note, the contract prices for tenders awarded in August was not available on the municipal's website.
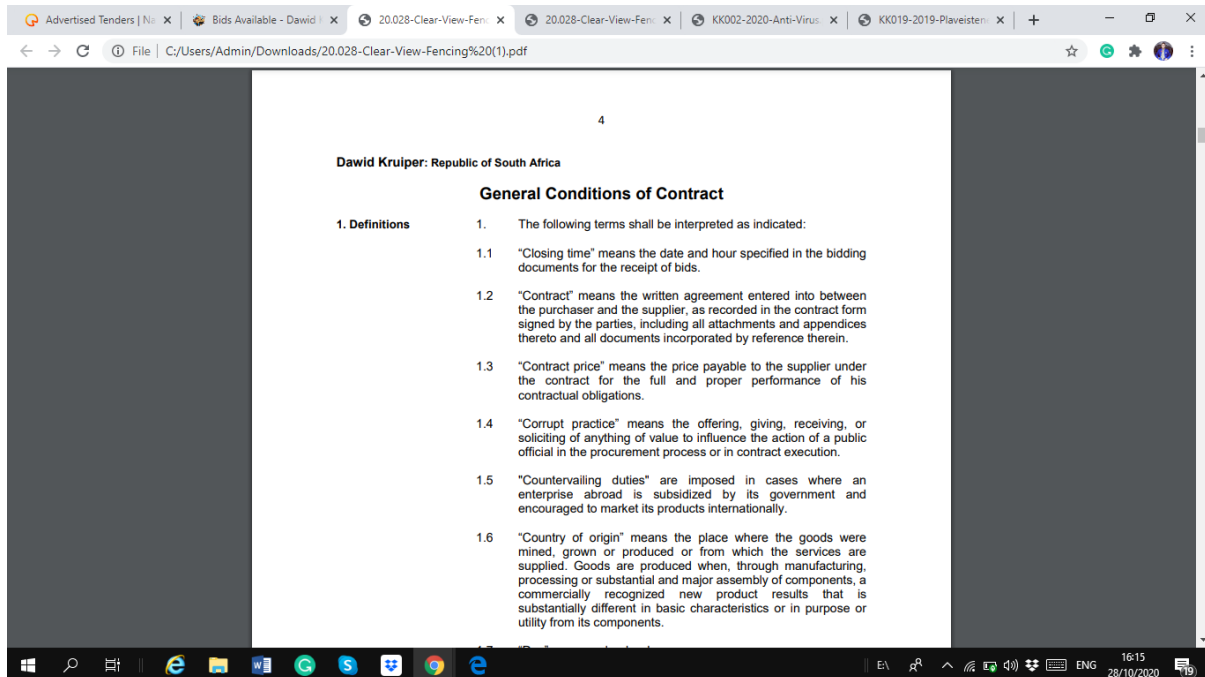
7. **Does the municipality publish any information on how the project will be implemented, for instance, timelines and deliverables, otherwise known as service delivery agreements or implementation plans?**
    a. Yes, the municipality publishes information on how the project will be implemented.
    b. Yes, the municipality publishes information on how the project will be implemented, but the list of service delivery agreement or implementation plans has obvious gaps or the list seems incomplete.
    c. No, the municipality does not publish information on how the project will be implemented.

Answer: C
Source: http://dawidkruiper.xyz/tenders/ (accessed 28 October 2020).

Comments: Aside from the specifications for a particular tender, the municipality, as at 28 October 2020, did not publish any information on how a particular project will be implemented after a tender has been awarded. It only publishes the names of successful bidders and the price of awarded tenders. See the source above. For example, most of the tender notices/bid documents only provides general contractual terms and conditions – not the negotiated terms between the successful bidder and the municipality. No information on timelines or deliverables as negotiated and agreed upon is available on the municipality's website. See the example below,
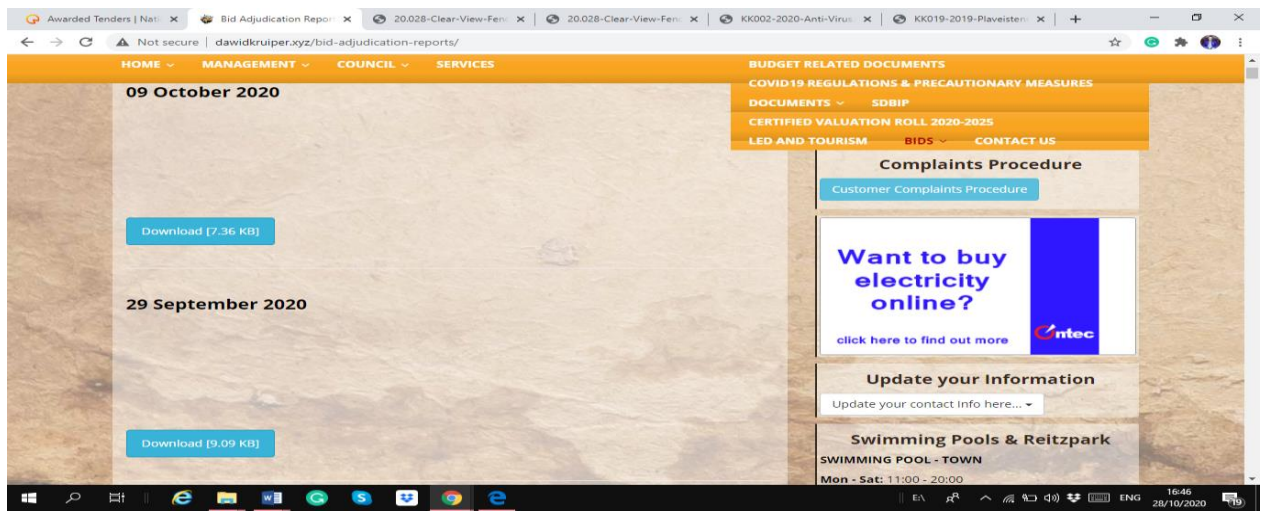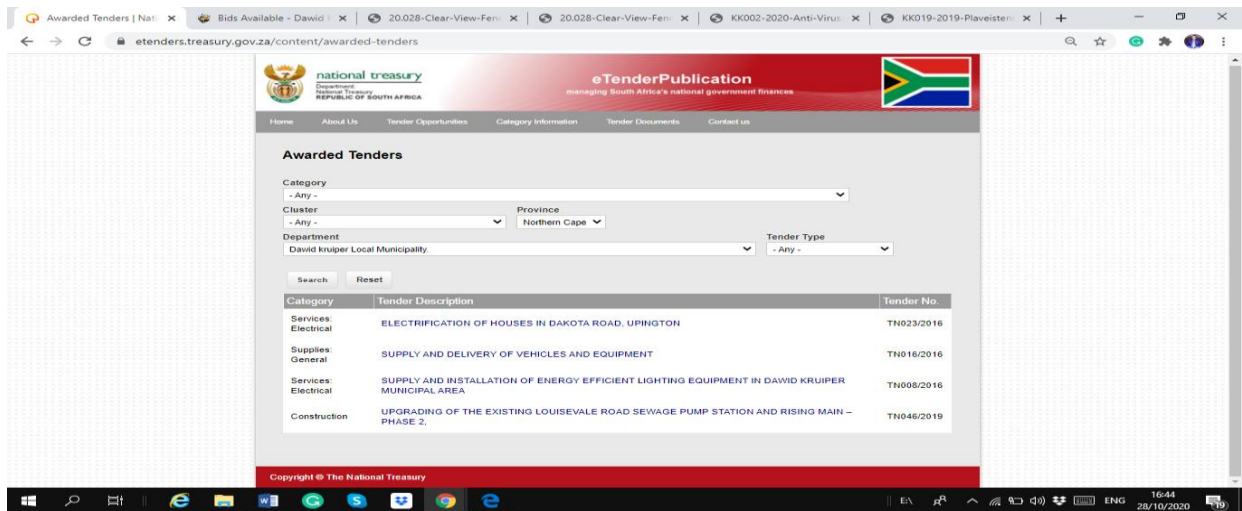

8. **Does the municipality publish procurement information on both its website and the eTender portal?**
   a. Yes, the municipality publishes procurement information on both its websites and the eTender portal.
   b. Yes, the municipality publishes procurement information on both its website and the eTender portal but the information on these two platforms does not correspond.
   c. No, the municipality only publishes procurement information on either its website or the eTender portal.
   d. No, the municipality does not publish procurement information on either its website or the eTender portal.

Answer: B
Source: https://etenders.treasury.gov.za/content/advertised-tenders /
http://dawidkruiper.xyz/tenders/ (accessed 28 October 2020).

Comments: The Municipality published procurement information on both its website and the eTender portal. However, the procurement information, especially information on awarded tenders on the eTender Portal, is incomplete and not updated when compared to the comprehensive list on the municipality's website. For example, all the awarded tenders for 2020 was available on the municipality's website and not the eTender Portal.

General assessment:

    a)   What is your overall impression on how easy it is to navigate the municipal website to find procurement information?

The Municipality's website was fairly easy to navigate, with all the procurement information under one main tab 'Bids'. The procurement information was clearly marked and categorised under different labels. Overall, I would score the website 7/10.

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    b)   Any tips on how the municipality could improve citizens' access to procurement information on its website?

The municipality could improve its level of transparency by making available on its website the negotiated contracts (service delivery agreement, service delivery schedules and implementation plans) after the award of each tender.

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c) Are there any best practices in the municipality which can be shared with other municipalities?

One best practice emerging from Dawid Kruiper Local Municipality was that all tender specifications remained accessible on the municipality's website after tenders have been awarded.

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d) Are there any other issues that caught your attention when undertaking the assessment? None.